

Barbeque Usage

AGREEMENT AND APPLICATION FORM



Central Plains

When completing this form, please ensure that **all requested information has been provided**. Due to the volume of requests we receive, please allow up to **2 weeks** for us to respond.

WHO IS ELIGIBLE: Local events, groups and charities are eligible to use the BBQ.

REQUESTS: Contact Member Relations at kshimoda.cpcl@sasktel.net or 306.882.2601 to inquire about the availability of the BBQ in each community. Please provide the name of your group, date, and time you are inquiring about the availability. A completed application form must be submitted to Member Relations before the date of the booking. Booking is not guaranteed until this is done and is on a first-come-first-served policy.

COST: There is no rental cost associated with the BBQ. Each group is responsible for refilling the propane after each use at their expense.

FOOD SAFETY:

- Follow food safety and public health regulations as per your Temporary Food Vendor License from your local health region.
- The renting group is responsible for providing their own gloves, serving utensils and dishes.

BBQ USAGE:

- **BBQ Placement:** The BBQ must remain in the Co-op Parking Lot at all times. The BBQ should be placed a safe distance away from event attendees, out of paths of travel, and away from buildings. Never leave the BBQ unattended. Once lit, do not move or re-position the BBQ.
- **How to Properly Light the BBQ:**
 1. Open lid. Always make certain the control knobs for the gas grills are in the OFF position prior to igniting.
 2. Turn the propane on by opening the propane valves on each tank.
 3. Turn on the BBQ at the grill controls.
 4. Light the BBQ by pressing the igniter button. If the burner does not ignite, keep the lid open, turn off the propane and wait five minutes and try to relight it again. If your BBQ does not have an igniter button, insert a long match or BBQ lighter into the side burner hole. Have the match lit before you turn on the grill controls.
- **During Event:** If you do burn yourself, run the affected area under cool water for five minutes. If your burn is serious seek medical attention right away. There are first-aid kits in the store and many of our staff members are trained in first-aid practices and procedures. In the event of a fire, fire extinguishers are located in our stores as well.

TAKEDOWN:

- The BBQ must be cooled, cleaned and returned by the end of each day (BBQ should be turned off an hour before putting it away to ensure sufficient time to cool down). Keep others away from the hot grill and make sure it has completely cooled before moving it or putting it away. Do not cover BBQ when hot.
- When finished grilling, scrape the grill clean (brush provided by Central Plains Co-op), then turn the propane cylinder valve to the right, so that any remaining gas in the hose line burns off. Turn off your burner control so that no gas remains trapped within the hose. Clean grease trays. Please clean the BBQ with hot soapy water, do not use oven cleaner.
- Please let Central Plains Co-op staff know when you are complete with the BBQ and it is ready to be put away. One of the staff members will check the condition and cleanliness of the BBQ. If the BBQ is not cleaned properly, you will be asked to do it again.

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Organization Name: _____

Category of Organization: Health & Wellness Sports and Recreation Arts & Culture
 Youth Education Community Non-Profit Other

If other, please specify _____

Organization's Mailing Address: _____

Town: _____ Postal Code: _____

Is your organization a member of Central Plains Co-op? If so, member number is: _____

Mission/purpose of organization:

Contact Person: _____ Position/Title: _____

Contact Person's Daytime Phone: _____ Contact Person's Email: _____

BBQ Event Name: _____

Event Date: _____ Event Start & End Time: _____

Purpose of BBQ Event: _____

Our organization would like to apply for donation support: Yes No

*Groups or organizations holding BBQs on Central Plains Co-op property, i.e. parking lot, will be given a \$150 gift card with which, to purchase product from Central Plains Co-op for their BBQ event. The event will be planned in such a way as to not impede traffic flow.

**In the event that an organization has two or more BBQs throughout the calendar year, Central Plains Co-op will only offer the donation of a \$150 Gift Card once.

I have read and understood the BBQ Usage Agreement.

Signature: _____ Date: _____

Thank you for your application. Applications will be directed to our Member Relations team.